



PUTNAM COUNTY PLANNING & DEVELOPMENT

117 Putnam Drive, Suite B ♦ Eatonton, GA 31024

Tel: 706-485-2776 ♦ 706-485-0552 fax ♦ www.putnamcountyga.us

CITIZEN COMPLAINT FORM FOR SHORT TERM VACATION RENTALS

Section 1 – Your Information

Name: _____

Address: _____

City, State, ZIP: _____

Telephone: _____ Email: _____

Section 2 – Complaint Information

Address of STR Property: _____

Date of Incident: _____

Subject of Complaint: [please check applicable box(es)]

- There are more people present on the premises than the maximum number specified in the rental contract. [Code Section 22-123 (h)]
- Occupant is making or causing to be made excessive, unnecessary, or unusually loud noise which disturbs the peace or quiet of the neighborhood or causing discomfort or annoyance to any reasonable person of normal sensitiveness. [Code Section 22-123 (i)]
- Electronic devices with speakers, including televisions, radios and stereo systems are not being operated within the enclosed confines of the primary residence between the hours of 10:00 PM and 9:00 AM. [Code Section 22-123 (i)]
- Frequent or continuous barking, or other means of communication by animals is disturbing the comfort or repose of the residents of the neighborhood. [Code Section 22-123 (i)]
- Vehicles are parked on public or private right of way, illegally on any street or road, or adjacent to any such street in a manner that would prevent or hinder any emergency vehicle from traveling thereupon. [Code Section 22-123 (k)]
- Vehicles are parked on another person's property or are blocking any driveway of any other person or property owner without permission to do so. [Code Section 22-123 (k)]

- Occupant has docked or otherwise tied a boat or vessel to the dock of another property owner without the permission of the property owner. [Code Section 22-123 (k)]
- Occupant has more vehicles on the premises or more boats or vessels docked or moored on a body of water adjacent to the premises, than the maximum number specified in the rental contract. [Code Section 22-123 (l)]
- Accessory structures are being used for overnight occupancy. [Code Section 22-123 (n)]
- Pets present at the premises are not leashed or contained at all times. [Code Section 22-123 (o)]
- Premises are being utilized for a special event. [Code Section 22-123 (p)]
- Admission is being charged by the renter for access to the premises. [Code Section 22-123 (p)]
- Recreational vehicles or campers are on the premises during rental. [Code Section 22-123 (r)]
- External lighting is not being directed within the parcel and is impacting adjacent properties. [Code Section 22-123 (s)]
- Garbage and trash are not being stored in a trash container or appropriate receptacle and are being placed within or adjacent to a private or public right of way for a period of time greater than 48 hours. [Code Section 22-123 (t)]
- Fireworks were used. [Code Section 22-123 (v)]

Additional comments:

Complaint forms may be turned in to the Planning and Development office at 117 Putnam Drive, Suite B, Eatonton, GA 31024 or may be emailed to: pdsuubmittals@putnamcountyga.us.